

Solve IT Solutions, LLC
Application for Team Membership

It is important that you fill out all of the questions on the applications. If you do not know or cannot answer a question put a “?”. In our work, it is important that people are able to follow directions so incomplete applications will not be accepted. If you have any questions, ask us! Feel free to take the application with you, fill it out and bring it back within 2 days.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you currently employed? Y N

Where _____

Why are you considering leaving your current job _____

Why did you leave your last job? _____

What start date with us did you have in mind? _____

How did you hear about us/who told you about us? _____

Did you finish high school? _____

If yes, what was your gpa? _____

Which subjects did you like the best? _____

Like the least? _____

Did you attend a college or technical school? _____

If yes, how many years did you attend? _____

If yes, what was your gpa? _____

Which courses did you like the best? _____

Like the least? _____

1 2 3 4 5
NEVER TOUCHED IT I COULD TEACH IT

Rate your experience on the following software:

Microsoft Office 2003	1	2	3	4	5
Microsoft Office 2007	1	2	3	4	5
Quick Books	1	2	3	4	5
Norton Antivirus	1	2	3	4	5
Symantec Endpoint Pro	1	2	3	4	5
Microsoft Windows XP	1	2	3	4	5
Microsoft Windows Vista	1	2	3	4	5
Microsoft Windows 7	1	2	3	4	5
Microsoft Server 2003	1	2	3	4	5
Microsoft Server 2008	1	2	3	4	5
Microsoft SBS 2003/2008	1	2	3	4	5

	1	2	3	4	5
	NEVER TOUCHED IT			I COULD TEACH IT	
Rate your experience on the following hardware components:					
Desktop Computers	1	2	3	4	5
Laptops Computers	1	2	3	4	5
Networkable Laser printers	1	2	3	4	5
Servers	1	2	3	4	5
Routers	1	2	3	4	5
Switches	1	2	3	4	5
Firewalls	1	2	3	4	5

	1	2	3	4	5
	NEVER TOUCHED IT			I COULD TEACH IT	
Rate your experience on the following service work:					
Replacing hard drives	1	2	3	4	5
Reinstalling operating systems	1	2	3	4	5
Replacing motherboards	1	2	3	4	5
Setting up a network	1	2	3	4	5
Installing a network printer	1	2	3	4	5
Virus/spyware removal	1	2	3	4	5
Network Cabling	1	2	3	4	5
Setting up RAID	1	2	3	4	5
Adding users in active directory	1	2	3	4	5

	1	2	3	4	5
	NEVER TOUCHED IT			I COULD TEACH IT	
Rate your experience on the following technology:					
VOIP	1	2	3	4	5
Smart phones	1	2	3	4	5
Audio/visual equipment	1	2	3	4	5

This job requires some multi tasking or working on several things at once, and there will be interruptions. On a scale of 1 to 5, how well can you handle working with interruptions?

1 2 3 4 5
 NEEDS IMPROVEMENT WROTE THE BOOK

This job requires various levels of interactivity with the clients. On a scale of 1 to 5 please state how you feel that you deal with clients during a problem confrontation.

1 2 3 4 5
 NEEDS IMPROVEMENT WROTE THE BOOK

You read the overall job description that we advertised for. On a scale of 1 to 5, please indicate how you feel you fit this position.

1 2 3 4 5
 NEEDS IMPROVEMENT WROTE THE BOOK

How would you rate your work ethic?

1 2 3 4 5
 NEEDS IMPROVEMENT WROTE THE BOOK

How would you rate your flexibility for availability?

1 2 3 4 5
 PREFER 8 TO 5 VERY FLEXIBLE

Former Employment:

Dates to/ from	Name and address of Employer	Pay	Position	Reason for Leaving

Which of these jobs did you like the best? _____

Why? _____

Which of the job did you like least?

Why?

List 3 Business References. Try to list people you worked for or worked with.

Name	Phone Number	Where do you know them from

List 3 Personal References. Not including people that you live with.

Name	Phone Number	Relationship to this person

Include instructions:

- After completion of this application in it's entirety please email to jobs@solve-it-sol.com
- If the criteria meet the needs of Solve IT Solutions, we will contact you when the next available position opens up.

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____